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**Employment Application**

**Applicant Information**

Date

Full Name Date of Birth

Address

Phone Email

Date Available Social Security Number

Desired Salary Position Applying For

Yes No Yes No

Are you a United States Citizen? ⬜ ⬜ If no, are you authorized to work in the U.S.? ⬜ ⬜

Yes No

Have you ever worked for Herr & Co? ⬜ ⬜ If yes, when?

Yes No Yes No

Have you been convicted of a felony? ⬜ ⬜ Are you over 18 years old? ⬜ ⬜

If yes, please explain

**Education**

High School Address

Yes No

From to Did you graduate? ⬜ ⬜ Diploma

College Address

Yes No

From to Did you graduate? ⬜ ⬜ Degree

Other Address

Yes No

From to Did you graduate? ⬜ ⬜ Degree

**Professional Licenses**

Type of License(s) Held

State of License Number

License Expiration Date

❖

Type of License(s) Held

State of License Number

License Expiration Date

❖

Type of License(s) Held

State of License Number

License Expiration Date

❖

Type of License(s) Held

State of License Number

License Expiration Date

**Previous Employment**

Company Phone

Address

Job Title Supervisor

Starting Salary $ Ending Salary $

From to Reason for Leaving

Responsibilities

Yes No

May we contact your supervisor for a reference? ⬜ ⬜

Company Phone

Address

Job Title Supervisor

Starting Salary $ Ending Salary $

From to Reason for Leaving

Responsibilities

Yes No

May we contact your supervisor for a reference? ⬜ ⬜

Company Phone

Address

Job Title Supervisor

Starting Salary $ Ending Salary $

From to Reason for Leaving

Responsibilities

Yes No

May we contact your supervisor for a reference? ⬜ ⬜

Full Name Relationship

Company Phone

Address

Full Name Relationship

Company Phone

Address

**References**

*Please list three professional references:*

Full Name Relationship

Company Phone

Address

**Disclaimer & Signature**

I hereby certify that the facts set forth in the above employment application are true and complete t the best of my knowledge and authorize Herr & Company Building Contractors, Inc. to verify their accuracy and to obtain reference information on my work performance. I hereby release Herr & Company from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted, that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will, and tat either I or the Employer may terminate my employment at any time with or without notice or cause.

Signature Date